

Grundy County Board of Health

Tuesday, December 12th, 2023

Called to Order: 7:05am

The Grundy County Board of Health (LBOH) met on Tuesday, December 12th, 2023, at 7:00am in the Conference Room at the Grundy County Annex Building in Grundy Center, IA. Per the Iowa Public Information Board: Electronic Meetings for a Governmental Body, minutes must include a statement explaining why an in-person meeting was impossible or impractical.

Zoom/conference call attendance will still continue to be available to board members and to the public. Meetings will be recorded and uploaded onto Grundy County Public Health (GCPH) Google Drive, with links available in minutes. Meeting recordings will be deleted off of Drive after no less than 1-years-time but will continue to be available upon request on GCPH Administrator, Katie Thornton-Lang's, county computer drive.

Appointed board members present in person: Tom Boheman, BS, Chairperson; Lexie Hach, MA, Vice-Chairperson; Joan Blair, BSN, MPH. Also present in person: Katie Thornton-Lang, MAE, GCPH Administrator; Jordyn Beeghly, GCPH Program Coordinator; Carie Sparks, Grundy County Sanitarian; Alan Tscherter, Grundy County Auditor; Nick Buseman, Grundy County Conservation. Appointed board members present via zoom/conference call Mike Nelsestuen, ARNP, Medical Provider; Julie Johnson, PsyD, LMHC.

Special meeting of the LBOH for FY26 Budget Review was called to order by chair, Boheman.

FY26 Budget Review/Action for Approval: Thornton-Lang presented FY25 re-estimated budget and FY26 budget for LBOH approval. Thornton-Lang discussed both the revenue and expenditure budgets for FY25 re-estimation and FY26 proposed budget. The numbers that are italicized are to be determined based off of the compensation boards suggestion for FY26, as well as supervisors' final decision on such. Thornton-Lang states that there will be a significant reduction in the "Office Supplies: line item due to changes in departmental staffing/ordering. Hach tells the board stated the Board of Supervisors (BOS) cannot deny a line item; however, they can request a change to the overall budget. Blair inquiries about how compensation board gets their numbers; Tscherter stated they compare to other counties. Hach moved to approve both budgets; seconded by Johnson; carried. Thornton-Lang will submit budgets to Auditor's Office following meeting.

FY26 Environmental Health Budget Review/Updates: Sparks states she has always done the budget on her own vs. with Public Health. She further discussed that she does her salary with the Treasurer's office and submits it as the same as their office. However, it is and should not be the same as she wears three hats. Sparks discusses potentially coming to LBOH for her budgeting/salary as Environmental Health falls underneath Public Health. Not for this year but FY27. Hach states every county is structured different; finding better alignment for Environmental Health budget; stated keeping public health & environmental health budgets

separate, but BOH approves them as opposed to the county BOS. Thornton-Lang states if there is someday no 3-pronged role, maybe the board can reassess the budget procedures that are currently under the LBOH. Sparks discussed how in the next term the Driver's License may be its own role and potentially leaving Zoning and environmental health together, which is up to LBOH and BOS in the future. The budget is not completed quite yet; wants to revisit salary as it is split between the 3 positions and change a few line items. Thornton-Lang discusses how the LBOH selects salary as they did Administrator position. Blair inquires how hourly rates/salary works based off 37.5 hours; Thornton-Lang discusses that LBOH can change that. Sparks states it's difficult to do her EH position when also having to do her other two positions. Sparks wants to get the position sorted about before large changes and retirement occurs. Hach states a meeting would need to be held with BOS/LBOH and Sparks' current supervisor, Brenda Noteboom. Thornton-Lang inquires if Zoning and Environmental Health positions can be done in 37.5 hours; Sparks stated it could. Sparks states she needs support from the LBOH and Noteboom for her Sanitarian position salary increase to present to the BOS. Hach tells Sparks to connect with Heather Bombei on completed budgets, salary surveys, and different counties/salaries that are similar to Grundy and compare for the position to have one set for the future and to establish a 28E agreement with another county in case of emergencies in the future. Thornton-Lang suggests time studies would be helpful for Sparks to determine Environmental Health salary to present to BOS. (Environmental Health and Zoning, 30%; 40% for Driver's License). Buseman discusses getting a 28E Agreement with another county would help determine hourly rate for EH position. Hach states Sparks should bring in stats and information regarding her position when meeting with BOS.

This will be Johnson's last meeting serving LBOH. A new member will be voted in by BOS and attend the January meeting. Johnson was commended for service during her tenure.

Recorded Meeting available via zoom for future viewing on Google Drive:

- Video link:
<https://drive.google.com/file/d/1tb5cr1yqywr08XlChrFSY8EQlFkT6Yew/view?usp=sharing>
- Audio link:
<https://drive.google.com/file/d/1qk0372PYvYyp5lIW9X4y26yTEt1rKSTc/view?usp=sharing>
- File link:
<https://drive.google.com/drive/folders/1DYfT5lqnVvIHPrANXq2WSdj5ajlzSmT3?usp=sharing>

Meeting adjourned at 8:30; motion by Hach, second by Blair; carried.

Next Scheduled Meeting Date: Tuesday, January 14th, 2025, 7:00am, Grundy County Annex Building Conference Room/Zoom/Phone Conference

Scheduled Meeting Topics:

Annual Approvals

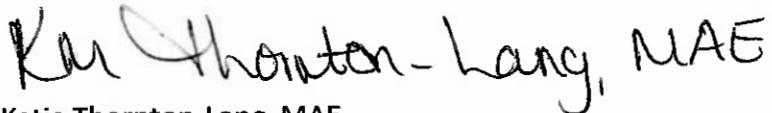
Board Updates – New Chair/Vice-Chair Voting

Grundy County Memorial Hospital Strategic Planning Presentation

Auditor's Budget Information Sharing (March Meeting)

Policy Updates (as needed)

Respectfully submitted,



Katie Thornton-Lang, MAE

Grundy County Public Health Administrator



NEWLY ELECTED

Grundy County Local Board of Health Chairperson