

Grundy County Board of Health

Tuesday, May 14th, 2024

Called to Order: 7:00am

The Grundy County Board of Health (LBOH) met on Tuesday, May 14th, 2024, at 7:00am in the Conference Room at the Grundy County Annex Building in Grundy Center, IA. Per the Iowa Public Information Board: Electronic Meetings for a Governmental Body, minutes must include a statement explaining why an in-person meeting was impossible or impractical.

Zoom/conference call attendance will still continue to be available to board members and to the public. Meetings will be recorded and uploaded onto Grundy County Public Health (GCPH) Google Drive, with links available in minutes. Meeting recordings will be deleted off of Drive after no less than 1-years-time but will continue to be available upon request on GCPH Administrator, Katie Thornton-Lang's, county computer drive.

Appointed board members present in person: Tom Boheman, BS, Chairperson; Joan Blair, BSN, MPH. Also present in person: Thornton-Lang; Jordyn Beeghly, GCPH Program Coordinator; Alan Tscherter, Grundy County Auditor. Appointed board members present virtually: Mike Nelsestuen, ARNP, Medical Provider; Julie Johnson, PsyD, LMHC.

The minutes from March 12th, 2024, regular meeting, were reviewed. Motion to approve all minutes by Blair; seconded by Johnson; carried. The minutes were approved as written. Minutes were signed by Chair, Boheman, and will be submitted to IowaGrants.gov following meeting.

Local Public Health Services Grant (LPHS) FY25 Activities Action for Approval: Board reviewed the submitted LPHS grant activities work plan for GCPH to act upon throughout fiscal year 2025. Motion for approval of work plan by Hach; seconded by Blair; carried.

Upcoming Meeting Date Discussion: FY25 zoom meetings have been created/distributed via email to board members, as well as the conference room being booked for regular scheduled meetings. Board continued previous discussion on presentation meeting times, as currently presentations are delivered to board at various times throughout the year. Four out of five of the requested presentations are required to present services provided to Grundy County to the LBOH. Hach suggests hosting a virtual lunch-and-learn, possibly during lunch time (12:00-1:00); Thornton-Lang will disperse a doodle poll to determine best time for presenters and board members on this. For additional presentations, Tscherter suggests having Don Kampman attend fiscal process presentation, as he assists with process; Thornton-Lang will reach out to him regarding this upcoming meeting. Thornton-Lang will also reach out to Adam Scherling at Grundy County Memorial Hospital (GCMH) regarding possible presentation on hospital strategic plans in upcoming year.

Evaluations for Public Health & Environmental Health Departments: Board discussed evaluation procedures for public health and environmental health employees to determine

templates to use and when to perform required evaluations. GCPH Administrator, Thornton-Lang, and County Sanitarian, Carie Sparks, will complete a self-evaluation to send to the board, using the previous years template. Board chair and vice-chair will facilitate completion of evaluations and schedule time with Thornton-Lang and Sparks to conduct such.

Department Policy/Procedure Updates: Board discussed updates to the proposed Drug & Alcohol Policy for GCPH in which it was asked how this could be paid for if needed. Thornton-Lang reached out to Iowa Department of Health and Human Services (IHHS) Regional Consultant, Heather Bombei, on this matter to which the following reply was received: "If you put it under "other" {in LPHS grant} it would be the exact cost. Or, you could just consider it a cost of doing business and consider it as part of your Administrative Costs. If you're asking opinions...I wouldn't put in policy how it would be paid for." The previously proposed POTW for the county sanitarian position was reviewed with suggestion by Hach to make sure every installer receives the ordinance and also add a date to the policy and the ordinance. Motion to approve policy and POTW ordinance by Hach; seconded by Blair; carried.

Environmental Health Updates: The FY25 Private Well Grant (formerly known as Grants to Counties) was submitted 4/23/24 (due 5/7/24); Sparks states: "We are allocated \$50,505 for the Private Well Grant. I believe it will be the same for this next FY25." Signatory form was required for grant. This was signed/returned by LBOH chair, Boheman and will be on January meeting for approval/annual form updates in upcoming years. Sparks stated in email communications to Thornton-Lang that she has not heard from County Attorney, Erika Allen, regarding job description updates and will follow-up with her. Sparks was not in attendance to provide additional departmental updates.

Landfill Commission: No updates provided, as commission representative, Barbara Smith, was not in meeting attendance.

GCPH Updates: GCPH Administrator and Program Coordinator updated board on department matters, including Beeghly creating a monthly GCPH newsletter and Thornton-Lang taking vacation time during upcoming months that have to be utilized before end of the fiscal year.

Iowa Health and Human Services (IHHS) Merger/Alignment Updates: GCPH updated board on updates from the IHHS merger/alignment, including emails previously sent to board. Currently, the merger is focusing on Behavioral Health. Hach mentions that the state is migrating their email/document platforms from Google back to Outlook, which will be major digital infrastructure changes upcoming. Hach also states that the Iowa Disease Surveillance System (IDSS) is currently being upgraded to make it more user friendly.

Public Health Report for March/April 2024:

Local Public Health Services (LPHS) Grant

- FY25 Grant Application Submitted 4/19/24 (due 4/30/24); projected Funding \$36,451 (FY24 \$36,393)

- FY24 Budget Updates, as of end of March 2024: working with Bombei on specifics; only \$500+ left in other, as well as administration time; salary/fringe has been expended
- Public Health Conference of Iowa Attendance in March by both GCPH Administrator and Program Coordinator
- GCPH continues to participate in community meetings/discussions including but not limited to Grundy County Community Partners (board), Grundy Center Wellness Committee (board), Child Passenger Safety State Advisory (board), Black Hawk Grundy Mental Health Center (board), NEI3A (board), LPHS Collaborative (board), and Grundy Family YMCA Advisory Board. For specific updates on any of these collaborative matters, please contact GCPH Administrator. Thornton-Lang continues 2-year term on LPHS Collaborative board (started in 2023). Thornton-Lang is the current chair of Grundy Family YMCA Advisory Board. Thornton-Lang discussed the process of tiers between staff with LBOH members. Community Partners Updates: changes for remainder of FY24 = GCPH employees will lead/take notes, send zooms/emails due to changes at Pathways; changes for FY25: GCPH employees will lead, send zooms/emails; Pathways will take notes.
- Internships: No updates
- Disease Outbreak Updates
 - Long-Term Care Reported Outbreaks (determined by 3 or more patients confirmed with respiratory illness); 2 facilities reported outbreaks of COVID during reporting period; IHHS/GCPH worked with facility
 - 2 cases of Campylobacter (campy) was identified during reporting period. The state is following up on these cases, but they are still being reported to GCPH. GCPH may be asked to follow-up on some cases.
 - No 10% Absenteeism Reports from schools during reporting period. Schools are asked to report 10% absenteeism in each district building for respiratory, norovirus and other possible disease outbreaks each year.
 - Diseases of Interest: Measles Increase in US = GCPH worked on MOU with GCMH and Allen; Thornton-Lang discussed how partnership would work between GCPH and GCMH; GCPH also updated plans for possible event/disease outbreak. Meningococcal Increase, 3/28/24 = from Centers for Disease Control & Prevention (CDC); no cases identified in Grundy County; Nelsestuen stated one meningitis case was reported in a county very closely to Grundy County. HPAI in Human, 4/5/24 = from CDC & IHHS; no cases identified in Grundy County. Counterfeit Botox leading to possible botulism, 4/2024 = from CDC & IHHS; no cases identified in Grundy County.
- Household Sharps Program
 - Received 6 containers during reporting period.
 - GCPH distributed information on new procedures via email communications to local partners/ stakeholders, as well as on social media.
- Grundy County Child Passenger Safety Program (GCCPSP): Individual fitting/installation/education with family for referral from Head Start.
- Healthy Habit All-Stars (HHAS): Presentations completed in kindergarten classrooms at Grundy Center Elementary and Dike-New Hartford Elementary in Dike; other schools to be completed during next reporting period.

- Bike Rodeo's/Individual Fittings: GCPH participated in Bike Rodeo at Grundy Center Elementary with 1st and 3rd graders during reporting period with INRCOG/Safe Routes to School. Individual helmet fittings from referral from school following bike rodeo for 2 children.
- Website Updates from Beeghly: [Resources - Grundy County, Iowa \(grundycountyiowa.gov\)](https://www.grundycountyiowa.gov/resources); Resource Guide: [GCPH Community Resource Guide Updated 2024.pdf \(grundycountyiowa.gov\)](https://www.grundycountyiowa.gov/resources/gcph-community-resource-guide-updated-2024.pdf); Brochure: [GCPH Brochure \(grundycountyiowa.gov\)](https://www.grundycountyiowa.gov/resources/gcph-brochure); Emergency Supply/Disaster Kit: [Emergency Supply- Disaster Kit GCPH \(grundycountyiowa.gov\)](https://www.grundycountyiowa.gov/resources/emergency-supply-disaster-kit-gcph)

Immunization (I4) Grant

- FY25 Grant Application Submitted 4/15/24 (due 4/23/24); projected Funding \$8585 (FY24 same); Beeghly completed half of and submitted.
- FY24 Budget Updates, as of end of March 2024 = \$2000+ left for salary, other and administration; GCPH will work on expending throughout April/May/June.
- Healthy Habit All-Stars (HHAS): No updates.

Substance Abuse Prevention (SAP) Grant

- FY25 Grant Application Submitted 4/11/24 (due 4/11/24); projected Funding \$10,000 (FY24 same).
- FY24 Budget Updates, as of end of March 2024 = \$2500+ left for salary, other and administration; GCPH will work on expending throughout April/May/June.
- LifeSkills completed in Dike-New Hartford (3rd grade) and continued in Gladbrook-Reinbeck (4th grade) during reporting period and is scheduled to complete during next reporting period.

Public Health Emergency Preparedness (PHEP) Grant

- FY25 Grant Application Submitted 4/11/24 (due 4/11/24); projected Funding \$10,000 (FY24 same).
- Beeghly has been updating the annex/preparedness plans for GCPH.
- PHEP meetings have been held via zoom.
- Medical Reserve Corps. (MRC)
 - The Grundy County Medical Reserve Corps. (GC-MRC) continues to help at various community events, as needed and desired.
 - There are currently 24 volunteers.

Opioid Settlement Funding

- No updates

COVID Bridge Access Program

- No updates

Social Media Stats

- Reporting period March/April 2024: 12,572 individuals reached via Facebook, X/Twitter and Instagram. Beeghly completed Aprils stats.

Other

➤ File of Life discussion from Blair

- This is a refrigerator magnet from the Grundy County Women's Club that's goal is to be helpful to emergency personnel that may have to go to someone's home and has information about individuals health background if they cannot speak for themselves.
- Potentially trying to initiate everyone in Grundy County have one.
- Need funding for another 3,000 magnets in order to make sure households get for free.
- Blair and Thornton-Lang will get together for marketing strategies to get the word out.
- Hach provided potential funding sources available.

Recorded Meeting available via zoom for future viewing on Google Drive:

- Video link: <https://drive.google.com/drive/folders/1Exavq-iQte5p0AifgpipEzv3q8poZ5Mj?usp=sharing>
- Audio link: https://drive.google.com/file/d/1zq1vj5K19UTyWB4_3oDf6YvVuYhbZU0s/view?usp=sharing
- Chat link: https://drive.google.com/file/d/16GoeTTh90IBhkm9QCP-mnl_DdG5KA6a/view?usp=sharing
- File link: <https://drive.google.com/file/d/17wnnl2HAz6cgmcO2oS8PaqpunmxH2JUg/view?usp=sharing>

Meeting adjourned at 7:55am; motion by Blair, second by Hach; carried.

Next Regular Scheduled Meeting Date: Tuesday, July 9th, 2024, 7:00am, Grundy County Annex Building Conference Room/Zoom/Phone Conference

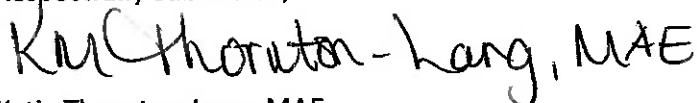
Scheduled Meeting Topics:

GCPH Structure Updates (as needed)

Policy Updates (as needed)

Environmental Health Matrix Updates (scheduled for November)

Respectfully submitted,



Katie Thornton-Lang, MAE

Grundy County Public Health Administrator



Tom Boheman, BS

Grundy County Local Board of Health Chairperson