

Grundy County Board of Health

Monday, March 9th, 2020

Called to Order: 6:59am

The Grundy County Board of Health (LBOH) met on Monday, March 9th, 2020, at 7:00am in the Conference Room at the Grundy County Annex Building in Grundy Center, IA. Appointed board members present were: Beverly Meester, *Chair*; Dr. Charles LaTendresse, MD, *Vice Chair*; Jessica Eilers, RN; Dave Stefl. Also present was: Carie Sager, Grundy County Sanitarian; Barbara Smith, Grundy County Board of Supervisors; Yarinsy Torres, Grundy County Public Health (GCPH) Intern; Katie Thornton-Lang, GCPH Program Coordinator; Michelle VanDeest, GCPH Office Coordinator.

Regular meeting of the LBOH was called to order by Meester. The minutes from January 13th, 2020 were reviewed. Motion to approve the January, 2020, minutes by Eilers; seconded by Stefl, carried; the minutes were approved as written. Minutes were signed by Chair, Meester.

Sanitarian Update: County Sanitarian, Carie Sager, updated LBOH on Melcher/Cooley septic system case. Sager has a written letter to the DNR with information regarding case that will be sent to Thornton-Lang to distribute to LBOH members. Cooley's won their court case, which is looking to be a positive for the case against Grundy County and Grundy County LBOH. The family can appeal ruling and has until march 12th to get billing information settled. Grundy County Attorney, Erika Allen, does not feel family will drop suit, due to suit being a different case against the county. There is an order from the court for Sager to prepare documents, water tests results from 2003-present, any septic tank installed information since 2009, etc. Sager will keep LBOH updated as things change. There is the potential that the judge will throw the case out, and there is the potential for family to request a new judge. Sager has a meeting w/ICAP attorney and Allen upcoming. The DNR letter was prepared for water tests that have been done: 56 letters have been completed for any installations since 2008 that have a well; Sager has heard back from several that well water isn't used anymore and have rural water. Allen requests that Sager to continue to reach out to other. Sager reports that of well tests returned, four had e. Coli, and she has worked, or is working, with families on this, including retesting, which has resulted in negative tests since.

Public Health Policy Updates: The Grundy County Personnel Policy was updated. The policy has been revised by Grundy County Public Health (GCPH) personnel and was submitted to LBOH for approval and signature by Chairperson Meester. Motion to approve the updated policy by LaTendresse; seconded by Eilers, carried; the policy is approved and signed by Chairperson Meester.

Public Health Programs/Budget Review: GCPH personnel submitted cost reports and proposed local public health essential activities for FY21 – July 1, 2020 thru June 30, 2021. On December 12, 2019 Angie Martin sent email requesting that GCPH provide updates for FY20 budget, and

also prepare budget for FY21. GCPH personnel were asked to figure no salary increases and to leave the following line items blank: Health Insurance, IPERS, FICA. Per county process, the completed budget worksheets were due on or before January 1, 2020; this was completed. On January 13, 2020, the County Auditor emailed communication that NON-ELECTED personnel may receive a 2.98% increase in employee's yearly salary with effective date of July 1, 2020. On January 2, 2020, the BOS appointed members of the Compensation Commission Resolution #20-2019/2020. On January 27, 2020, Thornton-Lang and VanDeest reviewed the 2nd quarter of FY20 programs and budget, and also reviewed the FY21 public health budget with the Grundy County Board of Supervisors (BOS). The BOS will finalize wage increases and budgets on March 23, 2020. There was also a mileage increase accepted by BOS on 3/23/20. Cost report copies were provided to board members with explanations provided by VanDeest, who states that this is the first year of cost reports with just VanDeest and Thornton-Lang's information submitted, with no nurse included. VanDeest has to do a report through IowaGrants.gov for each activity within the local public health services grant, determining the actual cost plus 25% for administrative costs. The proposed activities for LPHS Essential Services was provided to LBOH members for approval. Motion to approve proposed activities by LaTendresse; seconded by Stefl, carried; activities approved and signed by Chairperson Meester.

Public Health Report for January/February, 2020:

Safety Committee: On December 9, 2019 Thornton-Lang was appointed "Safety Coordinator" for Grundy County. She will coordinate Safety Committee Meetings, as well as manage safety trainings for county employees.

County Attorney Updates: On January 6, 2020 Erika L. Allen recommended that Geer & Schroeder be removed as assistant county attorneys. Whereas previously Kali L. Adams was appointed and approved as an assistant county attorney (Resolution #23-2019/2020). On February 25, 2020 VanDeest emailed Grundy County Auditor, Rhonda Deters, for guidance on utilizing "Assistant County Attorney". Auditor Deters suggested that GCPH to still communicate primarily with Erika L. Allen, Grundy County Attorney, with the understanding that Allen may direct otherwise.

Intern Updates: GCPH continues to receive requests from community schools for various intern opportunities. During reporting period, a Grundy Center High School student shadowed for a day, learning about public health, as well as attending a class being taught by Program Coordinator, Thornton-Lang, and a Community Partners meeting. Another Grundy Center High School student did two 2-week internships, learning about public health and teaching aspects, as that will be her declared major when attending college next year. There will be a new physician starting at the UnityPoint clinic at Grundy County Memorial Hospital (GCMH) at the end of August. She visited with public health to learn about the programs and services available to her future clients, and shadowed during teaching assignments and Wellness Committee and Community Partners meetings. Currently, there is a student from the University of Northern Iowa (UNI) completing her Masters in Social Work (MSW) who is interning through April with

GCPH. She will be working on various projects and participating in all programs and activities with Thornton-Lang. She is learning a lot about Coronavirus.

Emergency Management Agency (EMA) Discussion: Current EMA role, filled by Roger Carr, is to help community prepare for emergencies and disaster, including training to local EMS and Fire Department crews. He will also help with planning in county. It has been discussed with Grundy Center City Council that his position should be full time, as opposed to part time, due to Grundy Center ambulance having to take on responsibilities of EMA in various parts of county.

Local Public Health Services (LPHS) Grant

Collaborative Relations: GCPH continues to attend Wellness Committee, Community Partners, as well as other partnership meetings. Greenbelt Homecare/Hardin County Public Health Department (GBHC) have continued to provide Blood Pressure Clinics in Grundy County; attachment of numbers were provided to board members.

Community Utility (Resource & Referral): 22 for reporting period. Food inspections for Grundy County are conducted by Black Hawk County Health Department. During reporting period, there were a few calls/inquiries from community members regarding cleanliness of Dollar General in Grundy Center. Due to influx of calls, we added the food inspection information to the county website under FAQ's, with directions on where to find online form.

Disease Outbreak & Investigation: On January 3, 2020, investigation completed on Ehrlichioses/Anaplasmosis isolated case of tick-borne illness. Investigation began on January 31, 2019. On January 7, 2020, VanDeest attended the CADE quarterly update in Cedar Rapids. Presenter was IDPH Field Epidemiologist Scott Seltrecht. On January 15, 2020, Field EPI Scott Seltrecht came to GCPH for annual state site visit. GCPH was found to be in compliance with all state regulations. Three schools within Grundy County declared 10% absenteeism during reporting period due to influenza symptoms. GCPH worked with the Iowa Department of Public Health (IDPH) and specific schools for guidance, as needed. There were 3 resource & referral calls of general disease information requests from community members during reporting period. There was 1 home visit made, donning PPE, for bed bug information sharing with community member. GCPH personnel have been participating, and will continue to participate, in COVID-19 webinars and updates as they become available. GCPH is keeping community members up-to-date on latest information from IDPH on situation, as it applies to their specific practice/sector.

Health Education: GCPH continues to inform public about health education topics via social media and other outlets. There were 2 distributions of latex-free condoms, per community member request, to participating partners.

Injury Prevention: The Sharps Disposal program received 9 sharps container during reporting period. Sharps Disposal program information was distributed to 6 county school nurses.

Immunization (I4) Grant: There were 2 resource & referrals for immunization information to community members during reporting period. Flu campaign has continued between GCPH and local pharmacies. Informational flyers have been distributed via email to local newspapers, TV stations, clinics/physicians, libraries, schools, childcare centers, and other community partners.

Information is shared weekly on social media. There is a new case of LTBI that medication was dispensed, along with education and initial information for future visits/medication dispensing during reporting period. The mid-year report was completed and accepted for the I4 grant.

Substance Abuse Prevention (SAP) Grant: LifeSkills programming continues in county schools. Program Coordinator, Thornton-Lang, finished up sessions in Grundy Center with 4th graders, and began in Reinbeck with 4th graders in January. 238 students were reached from this program, discussing substance usage and trends, as well as other skills, during reporting period. The mid-year report was completed and accepted for the SAP grant.

Public Health Emergency Preparedness (PHEP) Grant: Thornton-Lang, and Office Coordinator, Michelle VanDeest, continue to attend meetings for the preparedness program. Buchanan County Health Department has declared their intent to apply for FY21 RFP for continued grant services.

Medical Reserve Corps. (MRC): The Grundy County Medical Reserve Corps. (GC-MRC) continues to help at various community events. There are 28 active volunteers.

Unit Activity Summary Report for reporting period January/February, 2020:

- 30 total number of activities
- 33 total number of MRC participants
- 116 total number of hours contributed
- \$4162.37 economic value of contribution

Grundy County Safety Seat Program (GCCPSP): Nationally certified Child Passenger Safety Technician, Thornton-Lang, continues to receive inquiries via social media, messaging, and phone about various car seat questions. 3 educational inquiries, 1 inspection/education and 3 installation/education were conducted during reporting period.

Healthy Habits All-Stars (HHAS): County kindergarten classrooms have begun to inquire about concussion/bike safety sessions of HHAS programs for May. This program will be provided through grants or county support.

Signs of Suicide Program (SOS): Program was implemented in Grundy County High Schools through Sara Lee Yoder Foundation grant awarded in FY19. All high schools within county were provided an online portal with all program curriculum and videos, purchased by GCPH grant funds. The portal is a 1-year subscription for each individual school, managed by school guidance counselors. Grant funding has additional funds leftover, after meetings and discussions with teachers. Plan for using funds includes purchases from SOS program of forms and other implementation materials during next reporting period.

Total Community Contacts for Reporting Period January/February, 2020 = 292. This data does not include MRC Volunteer Stats, Social Media Stats, or Thornton-Lang volunteer statistics.

Social Media Stats: Reached 73,036 individuals for reporting period January/February, 2020 (Pinterest analytics were available for reporting period). GCPH is active on the following social media sites: Facebook, Twitter, Pinterest, and Instagram. We also promote our county website on all social media platforms.

Motion adjourned at 7:49am; motioned by Stefl; seconded by Eilers; carried.

Next Scheduled Meeting Date: Monday, May 11th, 2019, 7:00am, Grundy County Annex Building Conference Room

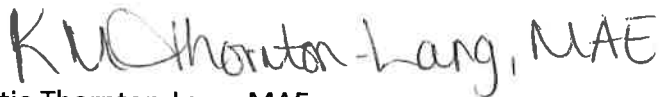
Scheduled Meeting Topics:

Public Health Program/Budget Review for FY21

Sanitarian Position Information

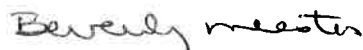
Policy Updates (as needed)

Respectfully submitted,



Katie Thornton-Lang, MAE

Grundy County Public Health Program Coordinator



Beverly Meester

Chairperson